

Alexis Rivera

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CAREER OBJECTIVE

To be an active minister within a conference who may contribute to the mission, vision, and values of the Seventh-day Adventist Church and to interact on a professional level with members of the church and community through preaching, training, teaching and furthering the gospel truth as is unique with my personal skills, education, and experience.

EDUCATION

SOUTHWESTERN ADVENTIST UNIVERSITY

Keene, TX

B.A. Theology – summer 2008

- Minor in Biblical Languages
- Graduated Cum Laude with departmental honors

ANDREWS UNIVERSITY

Berrien Springs, MI

Masters of Divinity – Spring 2015

- Emphasis in New Testament Studies

PROFESSIONAL EXPERIENCE

It Is Written

Chattanooga TN

Partnership Weekend Children's Program Director

August 2013 – present

- Develop, write, and carry out a series of 6 Bible-based programs with songs, stories, skits, crafts and elaborate stage sets designed to captivate and engage children
- Manage a team of staff and volunteers, assigning duties and supervising for effective and organized program implementation
- Work with Children ages 4-12 in hands-on learning styles, translating theological concepts into an understandable and child-friendly format
- Train staff in how to interact with all types of learners and apply it to their own leadership methods

RealPerformance Fitness Center

Cleburne Texas

Membership Coordinator/Fitness Instructor

November 2013 – present

- Supervise staff members during gym hours to assure optimal service to gym patrons.
- Handle patron complaints and problem solve for membership retention.
- Connect with all members entering the club, engaging in conversation, listening to needs, and applying what is learned to marketing strategies. Train staff based on what is learned during member connection.
- Market, promote, and sell gym memberships in customized packages based on individual needs. Retention and memberships have increased by 10% since employment.
- Teach aqua aerobics and senior exercise courses on a daily basis. Create fitness plans for each class and direct those plans in 50-minute class sessions

Village Seventh-day Adventist Church

Berrien Springs, Michigan

Children's Pastor/VBS Coordinator

Fall 2009-Spring 2011

- Directed vacation bible school through delegation of responsibilities to each leadership department and orienting team members toward the overall goal of the programs.
- Created a systematic follow-up program for Vacation Bible School contacts
- Carried out visitation for young families within church, rotating on a schedule in which each family would be visited twice a month. Connected families with pastoral team creating awareness of the needs for children in the congregation
- Launched a mentorship program in which church leaders took children as apprentices. Leaders were trained in how to connect with these youth on a personal level and how to help the youth develop their faith and leadership skills.

- Conducted Bible study series, baptismal studies, and grade school Bible classes. Worked in connection with the elementary/middle school as a personal mentor to many young people.
- Preached on a regular basis for worships, devotional times, staff meetings, and church services

Oklahoma Conference of Seventh-day Adventists

Assistant Youth Director/Associate Pastor

Oklahoma City, Oklahoma

Summer2008-Spring2009

- Coordinated gatherings for Adventurers, Pathfinders, and Young Adult ministries throughout the state
- Responsible for all administrative assistant duties such as organizing files and documents, developing newsletters, keeping track of sales and finances, scheduling meetings, and answering questions concerning departmental activities
- Produced skits, activities, worships, Bible studies, songs and games surrounding a common theme for the summer. Adapted these concepts on a weekly basis to fit various age groups. Communicated with summer camp staff members concerning programs and schedules and conducted orientations and debriefing sessions at the end of each camp week
- Visited conference-wide churches as a guest speaker and representative for the youth department

Southwestern Adventist University

Student Pastor

Keene, Texas

2006-2008

- Assisted pastor in various ministerial duties including visitation, evangelism, teaching classes, preaching and conducting Bible Studies
- Directed children's ministry programming and taught Sabbath School for ages 6-12
- Founded an evangelism project for community children that partnered with the local public school. Worked with volunteers to develop both a running club and school tutoring program. Established positive connections with the community during this project and connected contacts with church members for visitation.
- Ordained as an elder through the Texas Conference and membership of the Mansfield Seventh-day Adventist Church

Further Ministry Experience

- Received the NAD Distinguished Youth Leadership Award in 2009 for my contributions as the youngest involved Adventurer director within the North American Division.
- Director of an independent travelling ministry entitled Riversong Ministries, which trains, equips, and travels to provide children's programming in churches.
- Served many years at Wewoka Woods Adventist Center as a summer camp director, class instructor, and Bible study coordinator for groups of all ages.

ADDITIONAL SKILLS

- Dynamic speaker
- Creative thinking and planning/organizational skills
- Skilled administrator, quick to solve problems and adapt to new environments
- Active in puppetry, drama, and interactive storytelling
- Knowledge in editing and graphic design. Able to work with all Microsoft Office Programming, Adobe Photoshop and video editing software
- Trained and certified in group fitness, nutrition, and senior exercise